



750 E. Delaware Ave
Newark * DE * 19711
(302) 631-4700

Newark High School: Junior/Senior Prom Contract

General Information:

The prom is an exciting event in our students' lives. The information and expectations below are designed to enhance the quality of the prom experience for everyone. Strict adherence to the items below is expected. The prom is a function sanctioned by the Board of Education. All Board of Education policies relating to drugs, alcohol, and behavior will be strictly enforced. Anyone suspected of being under the influence of alcohol and/or drugs will be prohibited from attending the prom and or required to submit to a breathalyzer examination. Parents will be notified immediately. Failure to comply may result in the student being denied participation in future school activities including graduation. Additionally, smoking is not be permitted inside or on the grounds of the facility. Any violations will be handled with disciplinary action as per Board policy. It is our hope that the following of the expectations outlined in this document will help to support an exciting prom event.

Student Information:

- Students must be in school on the day of the prom until 10:40am.
- Students must be in good standing with discipline, truancy, and academics in order to be admitted into the prom. Even if students have purchased tickets, excessive discipline will eliminate their ability to attend the prom and tickets are nonrefundable.
- Once admitted to the prom students will not be permitted to leave and reenter. There is no reentry. **No admittance will be permitted after 7:30pm.**
- Students may be subject to a disciplinary, truancy, and academic review by the Administration and approval for participation in the prom shall be at the administrator's sole discretion.
- All bags will be subject to search.
- All students are subject to search, including jacket and pant pockets. If a student objects and/or refuses the search he or she not be admitted and/or asked to leave the prom.

Prom Guest Information:

- All outside guests must be *under* the age of 21.
- Any guest between the ages of 18-20 must supply a photo copy of his/her identification and it must be present at time of the ticket purchase.
- Any outside guest must have a "Guest Form" completed and signed by his/her school Administration, photo ID (driver's license, school ID, etc.), and must submitted at the time of ticket purchase.
- All guests are required to submit identification upon request. The administration reserves the right to deny admittance to the prom at their discretion.
- Administration must be notified of change in escort/date and is subject to approval of the school Administration.
- Guests not abiding by the contract rules as well as common rules of civility will be asked and expected to leave the prom immediately.

Attire Information:

- Attire for all students must be appropriate to the event, tasteful, an in accordance with dress code policy.
- All bags or personal items are subject to search. Additionally, no duffel bags, backpacks, etc. will be allowed into the facility.
- Women:
 - Dresses must be formal, short or long, appropriately fitting and modest.
 - Hemlines or slits for dresses must be no shorter than mid-thigh.
 - No extreme low backs, low necklines, visible midribs, straps or cutouts below the traditional bra line.
 - Strapless dresses and spaghetti straps *are* allowed provided they follow the previous rules.
- Men:
 - Tuxedos, Suits, or Sport coats with dress pants.
 - No blue jeans.
 - No opened toed shoes.
 - No bandannas, baseball caps, or non-formal hats.
 - Dress shoes only (no sneakers, tennis shoes, or slippers)

The Christina School District is an equal opportunity employer. It does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, disability, age or Vietnam Era veteran's status in employment or its programs and activities. Inquiries regarding compliance with the above may be directed to the Title IX/Section 504 Coordinator, Christina School District, 600 North Lombard Street, Wilmington, DE 19801; Telephone: (302) 552-2600.



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Ticket Information: *There are a Limited Number of Tickets Are Available for the 2018-2019 Prom*

- Tickets can be purchased on the following dates and for the following dollar amounts:
 - **January 6th - 10th at \$90 (Seniors Only)**
 - **January 13th - January 17th (Seniors and Juniors) at \$90**
 - **February 3rd - 14th (Seniors and Juniors) at \$95**
 - **April 1st - 10th (Seniors and Juniors) at \$100**
- Cash or Money Order *ONLY*. No checks.
- Tickets are *nonrefundable* and *nontransferable* for any reason.
- Any guest between the ages of 18-20 must supply a photo copy of his/her identification and it must be present at time of the ticket purchase.
- The purchaser of the ticket(s) and his/her guest must be cleared of all unmet obligations.
- The purchaser of the ticket(s) is responsible for supplying a copy of these rules to his/her guest. All guests must abide by these rules and regulations.
- Only ticketed students/guests will be admitted to the prom.

Event Information:

- **Date: May 8, 2020**
 - **Time: 6:30 pm-10:00 pm**
 - **Location: Sheraton Embassy Suites by Hilton: 654 S. College Ave, Newark, DE 19713**
- No admittance will be permitted after 7:30pm.**

- Prom attendees are under the direct supervision of NHS Administration and NHS Administrative Designees during the hours (7PM until 10:30PM) of the prom. Parent/Guardians assume responsibility from the time of dismissal.
- Once admitted to the prom, students and guests are not allowed to leave and reenter. The parking lot and cars will be off limits while the prom is in progress. All vehicles may be subject to search upon entering and exiting the event site. If any illegal substances (e.g. alcohol, drugs, paraphernalia, etc.) are found, students will be subject to both Student Handbook discipline as well as police action.
- All students/guests must leave the event facility parking lot no later than 15 minutes past the conclusion of the event. Penalties will be assessed to students for every additional 5 minutes that a student remains at the facility after the 15 minute departure time. These penalties may include a fine, loss of permission to attend events, etc.
- No outside food, beverages, or containers of any kind will be allowed into the event. All items must be surrendered at the door prior to entrance. Students refusing to surrender any items will not be permitted into the event.

By signing below, I understand that all rules, regulations, policies, and procedures established by the CSD Board of Education, NHS, and the Prom Committee (as outlined above and in the Student Manual) will be followed with full compliance. I understand that Administration and/or designees have the final say regarding the policies above.

Ticket 1	Ticket 2		
Student Name (print)	Student Signature	Student Cell #	Date
Parent/Guardian Name (print)	Parent/Guardian Signature	Parent/Guardian Cell #	Date
★ Guest Name (print)	Guest's Signature	Guest Cell #	Date

All Completed Forms must be submitted at the time of ticket purchase. No tickets will be sold without the completed forms. Tickets are nonrefundable and nontransferable for any reason.

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Newark High School: Junior/Senior Prom – Guest Form

- ★ **This form will not be accepted after Friday, April 10, 2020. No admittance to the prom will be permitted after 7:30pm.**

Ticket Number(s): _____ & _____

NHS Student Name: _____

NHS Student Grade: _____

NHS Student Cell #: _____

NHS Student Make, Model, & Color of Car for Prom (if driving): _____

I am requesting permission to bring the person identified below.

ALL sections of this form must be completed to be considered and a driver’s license or other official photo ID of the requested guest *must* be attached to this form.

Guest Name: _____

Guest Age: _____

Guest School, College, or Place of Business: _____

Address of School, College, or Place of Business: _____

Guest Cell #: _____

Guest Make, Model, & Color of Car for Prom (if driving): _____

★ *As the Principal/Administrator of the requested guest, I verify that the above student is a student in good standing.*

Administrator’s Signature Administrator (print name) Phone # & Ext. Date

To be completed by the guest:

As a guest of a Newark High School event, **I agree to abide by the Christina School District and Newark High School’s expectations. I agree to all items in the Contract Document and agree to refrain from the use of alcohol and tobacco for the duration of the event.**

★ *Guest Signature must also be on the Contract Document*

Guest’s Signature Guest Name (print) Phone # Date

Guest’s Parent Signature Guest Parent Name (print) Parent Phone # Date

Approval Signature of NHS Administrator: _____

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